

CIVIL AIR PATROL  
Headquarters  
Maryland Wing  
P.O. Box 18341  
Baltimore MD 21240-8341

MDWG Supplement 1  
CAPR 62-1  
22 September 2001

## Safety

### CIVIL AIR PATROL SAFETY RESPONSIBILITIES AND PROCEDURES

CAPR 62-1, 1 March 1991, is supplemented as follows:

**2a.** Each unit commander will appoint his/her safety officer on a CAPF 2a showing mailing address and telephone number. A copy of this CAPF 2a will be forwarded to the group and wing safety officer.

**2a(3).** Added. Shall have a complete knowledge and understanding of CAPR 60-1, 62-1, 62-2, and related publications and forms.

**2b(2)a.** A MDWGF 62, Quarterly Safety Report, documenting a unit's safety program will be forwarded to the group safety officer by the fifth of the month following the end of each quarter. The group will attach its report to their compiled squadron reports and send them to the wing safety officer by the twentieth of the month following the end of each quarter.

**2c.** A copy of each CAPF 26 shall be forwarded to the wing safety officer.

**2f.** Each unit safety officer will insure that internal safety surveys are completed and mailed or hand delivered to the group safety officer prior to 1 September of each year. Group safety officers will consolidate their squadron's surveys with their own and deliver them to the wing safety officer prior to 1 October of each year.

**8.** Units will encourage pilots to attend and participate in the six phases of the FAA Pilot Proficiency Program (PPP). When a pilot reports completion of any phase of the program, a copy of the FAA or PPP certificate, to include the pilot's CAP ID Number, will be sent to the wing safety officer. The wing safety officer will ensure this information is forwarded to National Headquarters.

JOHN F. REUTEMANN III, C/Lt Col, CAP  
Administrative Officer

LAWRENCE L. TRICK, Col, CAP  
Commander

1 Attachment:

1. MDWGF 62 (Quarterly Safety Report)

# MD Wing Quarterly Safety Report

This report must be submitted by each subordinate unit in Maryland Wing. Squadron reports are due to their Group Safety Officer by the fifth of the month following the end of the quarter. Groups will attach their reports to their compiled squadron reports and send to the Wing Safety Officer by the twentieth of the month following the end of the quarter.

Unit	Name	Charter No. MER-MD-	Date	
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Report for the		Quarter of	20	
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### Topic of Unit's Monthly Safety Meetings


### Outside Sources Utilized in Safety Meetings (Films, FAA Seminars, etc.)


### Suggestions to Improve Safety Program


### Commander's Comments


### FOR GROUP USE ONLY

Number of Units Visited by Safety Officer	
Number of Vehicles Inspected	
Number of Aircraft Inspected	
Name of Safety Officer	Signature