

CIVIL AIR PATROL
Headquarters
Maryland Wing
P.O. Box 18341
Baltimore MD 21240-8341

MDWG Supplement 1
CAPR 76-1
3 February 2002

Travel

TRAVEL OF CIVIL AIR PATROL MEMBERS VIA MILITARY AIRCRAFT AND USE OF MILITARY FACILITIES AND VEHICLES

CAPR 76-1, 15 May 97, is supplemented as follows:

6. Added: Units wishing to use military facilities must request these facilities on a MDWGF 17 to the MD Wing Liaison Office (see attachment 1).

a. The form must be signed by the appropriate approval authority as specified in MDWG Policy Letter 02-01.

b. This form must be submitted no later than 45 days prior to the event. The Liaison Office may waive this time requirement at their discretion. It may not be possible to fulfill short-notice requests.

c. Units may not directly coordinate with military facilities for their use unless approved by the appropriate wing staff officer and the Wing Liaison NCO.

JOHN F. REUTEMANN III, C/Lt Col, CAP
Administrative Officer

LAWRENCE L. TRICK, Col, CAP
Commander

1 Attachment:
1. MDWGF 17

MDWGF 17 – Request for Military Facility

PROJECT OFFICER: _____ UNIT: _____

HOME PHONE: _____ WORK PHONE: _____

1. TYPE OF EVENT: _____

2. LOCATION: _____

3. DATE(S): _____ TIME(S): _____

ALTERNATE DATE(S): _____

4. TOTAL # OF ATTENDING: Seniors - Male _____ Female _____ Cadets - Male _____ Female: _____

5. FACILITIES REQUIRED (please specify preference and alternate if necessary)

a. BASE: _____

b. BILLETING/BARRACKS: (Specify which): _____

(1) DATE(S) REQUIRED: _____

(2) # OF ROOMS: _____

c. CLASSROOMS (S) REQUIRED: _____

d. DINING ROOM REQUIRED: _____

(list inclusive dates and if all three meals will be required. NOTE: You must be prepared to pay for the meals you sign up for)

e. TRAINING AREA: _____ DATES AND
TIMES: _____

6. SPECIFIC REQUIREMENTS NOT LISTED ABOVE: _____

PROJECT OFFICER'S SIGNATURE: _____

GROUP COMMANDER APPROVAL _____

(FOR WING ACTIVITIES – SEE WING POLICY LETTER 02-01)

STAFF DIRECTOR APPROVAL: _____

WING CC APPROVAL: _____