

Steps to become a sUASMP

- Schedule for FAA 107 test located at https://www.faa.gov/uas/commercial_operators/become_a_drone_pilot. Once you pass FAA 107 test then upload documents to Eservices/left menu/operations/Ops Quals/Pilot/sUAS/View/Upload Documents. To receive credit, go to Eservices/Ops Quals/Pilot FAA requirements/FAA Certificates section and check the Part 107 Remote Pilot Certification checkbox.
- Fly, record and upload 7.5 sUAS PIC hour documentation to Eservices/left menu/operations/Ops Quals/Pilot/sUAS/View/Upload Documents. To receive credit for 15 or 20 PIC hours, go to Eservices/Ops Quals/Pilot/Prerequisites/PIC section and check the sUAS – PIC 15 and/or 20 Hours checkbox(s).
- Complete FEMA courses – IS-100, IS-200, IS-700, IS-800, IS-5A. These courses can be located at <https://training.fema.gov/is/>. Once completed, upload to Eservices as above.
- Complete I-CUT and Aircrew Professionalism courses. These courses are located in Eservices/LMS/AXIS.
- Complete all SQTR sUASMP tasks with SET. sUAS SET personnel can be located on <https://mdwg.cap.gov/staff-sections/operations/suas-operations> webpage.
- Complete 5 training SQTR exercises with sUAS Instructor pilot. sUAS Instructors can be located on <https://mdwg.cap.gov/staff-sections/operations/suas-operations> webpage.
- Complete the 71U general and 71U sUAS exam. Courses are located in Eservices/LMS/AXIS.
- Prepare to test for the 5U by completing CAPF 5U, sUAS Questionnaire, Operational Risk Management Matrix (ORM), Flight Release Log (CAPF 99U). These documents can be located on <https://mdwg.cap.gov/staff-sections/operations/suas-operations> webpage.
- The day of the 5U test; complete a LAANC request using a phone app (if applicable) and a flight release from a FRO. FRO list can be located at <https://mdwg.cap.gov/staff-sections/operations/suas-operations> webpage. Also, complete a sUAS sortie Flight Summary (CAP109U) during the 5U testing. Test with a sUAS Check pilot. After the 5U test, upload signed CAPF 5U and Questionnaire. Upload documents to Eservices as above. To receive credit, go to Eservices/Ops Quals/Pilot/sUAS and complete both the Questionnaire and Annual/Abbreviated Form 5u sections and click the submit button. Expires in 12 months.
- If taking a CAPF 91U on a separate day from the CAPF 5U, prepare to test for the 91U by completing CAPF 91U, Operational Risk Management Matrix (ORM), Flight Release Log (CAPF 99U). Also, complete a sUAS sortie Flight Summary (CAP109U) during the 91U testing. Test with a sUAS Check pilot. Upload to Eservices as above. To receive credit, go to Eservices/Ops Quals/Pilot/Mission Pilot and complete the sUAS CAPF 91U section and click submit. Expires in 24 months.

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