



MARYLAND WING FUNDRAISING REQUEST

Unit Requesting Fundraiser	MD-		Contact Name/Email	
Type of Fundraising Activity or Grant If Grant, complete NHQ Grant Concept Form				
Describe Fundraising Activity (if sales event, provide name of company supplying product, type of product, percent of profit to be earned by unit)				
Start and End Date of Activity				
Location of Activity				
Purpose and Use of Funds Raised				
Current Squadron Bank Balance				
Name/Contact Info of Safety Officer Assigned				

If other squadrons are participating in this event, please indicate the unit number and name below.				
MD-			MD-	
MD-			MD-	

APPROVALS	DATE & SIGNATURE		
Squadron Commander or Finance Officer		Does this fundraiser adhere to the requirements of the Fundraising Regulation (CAPR 173-4, Section C)? Submit to Legal Officer and Director of Development for review	
MDWG Director of Development* (*will obtain signatures 3 through 6 on behalf of the squadron commander)		YES	NO
MDWG Legal Officer (or Assistant LO)		YES	NO
MDWG Group Commander Endorsement			
MDWG Director of Development			
Wing Commander Approval			
Submit Form to Wing Administrator with Deposit	Date Submitted	Funds Raised \$	

Once deposit has been made, a copy of this document must be sent to the MDWG Director of Development.

Approval from the Wing Commander is the only authorization allowed to start the fundraising activity. **No fundraising activity will take place without a written approval from the Wing Commander in the Unit Commander's possession.** Unit will provide a statement showing that all funds are accounted for, per the applicable CAPR 173 series of regulations, after the fundraising activity has concluded. Unit must submit a copy of this approved document to the Wing Administrator along with the deposit for funds raised.